



# WINDSOR UNIVERSITY

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## SCHOOL OF MEDICINE

1-844-994-6376

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## What is CAAM-HP Accreditation?

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The Caribbean Accreditation Authority for Education in Medicine and Other Health Professions (CAAM-HP) accredits complete and independent medical education programs leading to the MD/MBBS degree in the Caribbean in which medical students are geographically located in the Caribbean countries for their education and to some extent in the United States, the United Kingdom, and other countries for the clinical component of their education. Accreditation by CAAM-HP is a voluntary, peer-reviewed process of quality assurance. To achieve and maintain accreditation, a medical education program must meet the CAAM-HP accreditation standards that are organized according to five (5) sections, each with an accompanying set of standards., which are listed in greater detail on the following CAAM-HP Weblink- [https://caam-hp.org/wp-content/uploads/2024/08/CAAM-HP-Standards-Sections-1-5\\_August-2024.pdf](https://caam-hp.org/wp-content/uploads/2024/08/CAAM-HP-Standards-Sections-1-5_August-2024.pdf)

## Why is Accreditation important?

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Accreditation signifies that standards for structure, function, and performance are met by a medical school's educational program leading to the MD degree. Students enrolled in and graduates of agencies recognized by the WFME like CAAM-HP accredited medical schools are eligible to take the United States Medical Licensing Examination (USMLE) Step examinations. These graduates are also eligible to enter residencies approved by the Accreditation Council for Graduate Medical Education (ACGME) through [ECFMG-determined Pathway 3:Medical School Accredited by Agency Recognized by World Federation for Medical Education \(WFME\)](#)

## What is the process of CAAM-HP Accreditation?

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The accreditation process begins with the collection and analysis of institutional data against established [standards](#). Institutions complete the CAAM-HP medical education database and compile all necessary supporting documents. Next, a comprehensive self-study is conducted, where various committees review the data, generate detailed reports, and synthesize these findings into an overall institutional summary report. A CAAM-HP survey team then visits the institution to verify the information and produce their own report. Finally, CAAM-HP reviews all the gathered documentation and reports to make an accreditation decision.

## What is the role of students in the accreditation process?

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Students actively participate in preparations for a full accreditation review and survey visit and provide a student perspective on the medical education program. This includes participating in the self-study and membership on self-study committees; developing, administering, analyzing, and drafting a report on the Independent Student Analysis (ISA) survey; and meeting formally with the survey team during the survey visit.

For more information on student involvement in the accreditation process, see the CAAM-HP webpage on the [role of Medical Students](#).

Students have the right to file complaints related to all areas covered by CAAM-HP standards, such as curriculum, assessment, facilities, student support services, and other institutional policies or procedures. Complaints must be made in good faith and include sufficient details to allow for investigation and resolution. Complaints must be submitted in writing using the Student Complaint Regarding CAAM HP Standard at WUSOM Form, which is available [here online](#) or from the Office of Student Affairs. Complaints will be reviewed by the Dean of Student Affairs within five (5) business days of submission. The Dean of Student Affairs will assign the complaint to the Chairman of the Continuous Quality Improvement Committee for investigation. The findings and resolution will be communicated to the complainant in writing within twenty (20) business days of the complaint's receipt, unless an extension is required. Complaints unresolved at the institutional level may be submitted to the CAAM-HP here:

Mrs Lorna Parkins, Executive Director at: Email address: [info@caam-hp.org](mailto:info@caam-hp.org) Telephone number: 876-927-4765.

Other forms students can use to make the school aware of their concerns:

Student workload-use the following form- [Workload complaint form](#)

Clinical Supervision -Use the following form - [Inadequate Clinical Supervision form](#)

## What is Windsor University School of Medicine's(WUSOM) current accreditation status?

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WUSOM full accreditation in 2022 from the [CAAM-HP](#) from 2023-2025.

## How does WUSOM work on maintaining CAA-HP Accreditation?

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The Office of Continuous Quality Improvement (OCQI) leads continuous quality improvement initiatives, including the Caribbean Accreditation Authority For Education in Medicine and Other Health Professions (CAAM-HP) accreditation process. OEQI develops and maintains a systematic schedule for reviewing and monitoring CAAM-HP elements, which includes a formal review process.

Elements are reviewed to:

- Standards requiring regular monitoring or associated with processes "prone to slippage."
- Newly revised standards from CAAM-HP reflecting updated expectations.
- Standards ensure policies remain congruent with current operations.
- Standards impacting core school operations directly or indirectly.
- Standards/elements previously cited in our last full survey.